

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার
বাংলাদেশ আবহাওয়া অধিদপ্তর
আবহাওয়া ভবন
ই-২৪, আগারগাঁও, ঢাকা-১২০৭
www.bmd.gov.bd

নম্বর ২৩.০৯.০০০০.০৯০.০৭.০০২.২৫. ৩৩৬০

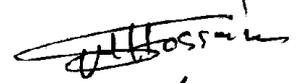
তারিখ: ২৩ বৈশাখ ১৪৩২
০৬ মে ২০২৫

বিষয়: কোটেশন উন্মুক্তকরণ ও মূল্যায়ন।

সূত্র: পত্র নম্বর: ২৩.০৯.০০০০.০৯০.০৭.০০৩.২৫.২৭৫; তারিখ: ১০/০৪/২০২৫

উপর্যুক্ত বিষয় ও সূত্রোক্ত পত্রের আলোকে জানানো যাচ্ছে যে, কোটেশন পদ্ধতির মাধ্যমে “Strengthening the Capacity of Weather and Climate Services-শীর্ষক প্রকল্পের মনিহারি দ্রব্যাদি সংগ্রহকরণ” এর আনুষঙ্গিক দ্রব্যাদি ক্রয়ের কোটেশন আহবানের পরিপ্রেক্ষিতে আগামী ১৩/০৫/২০২৫ তারিখ দুপুর ০৩:১৫ ঘটিকার মধ্যে উন্মুক্তকরণ ও মূল্যায়নের প্রয়োজনীয় কার্যক্রম গ্রহণের জন্য অনুরোধ করা হলো।

সংযুক্তি: বর্ণনা মোতাবেক (কোটেশন নোটিশ ও বিজ্ঞপ্তি)।


০৬/০৫/২৫

(মোহাম্মদ সাজ্জাদ হোসেন)

উর্ধ্বতন যোগাযোগ প্রকৌশলী ও

প্রকল্প পরিচালক

“Strengthening the Capacity of
Weather and Climate Services”

ফোন: ০২-৪১০২৫৭১৬

বিতরণ জ্যেষ্ঠতার ভিত্তিতে নয়): সর্বজনাব,

১। মোঃ রাশেদুজ্জামান, উপপরিচালক (চলতি দায়িত্ব), জলবায়ু মহাশাখা, আবহাওয়া সদর দপ্তর, ঢাকা।

২। আবু সাজ্জাদ চৌধুরী, যান্ত্রিক প্রকৌশলী, সিনপটিক মহাশাখা, আবহাওয়া সদর দপ্তর, ঢাকা।

৩। মোঃ ওমর ফারুক, সহকারী যোগাযোগ প্রকৌশলী, এনএমসিসি, ঢাকা।

৪। মোঃ আব্দুল মতিন, উর্ধ্বতন যোগাযোগ প্রকৌশলী, এনএমসিসি, ঢাকা [বিএমডি-এর ওয়েব সাইটে প্রকাশের
অনুরোধসহ]।

৫। অফিস কপি।

Government of the People's Republic of Bangladesh
Bangladesh Meteorological Department
Abhawa Bhaban, E-24, Agargaon, Dhaka-1207
REQUEST FOR QUOTATION

For

“Strengthening the Capacity of Weather and Climate Services-শীর্ষক প্রকল্পের মনিহারি দ্ব্যাদি সংগ্রহকরণ”

RFQ No: 23.09.0000.090.07.002.25.

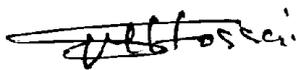
Date: / 05 / 2025

To

[Insert name and address of the Quotationers]

1. The Director, Bangladesh Meteorological Department, Dhaka has been allocated public funds and intends to apply a portion of the funds to eligible payments under the Contract for which this Quotation Document is issued.
2. Detailed Specifications and, Design & Drawings for the intended Goods and related services shall be available in the office of the Procuring Entity for inspection by the potential Quotationers during office hours on all working days.
3. Quotation shall be prepared and submitted using the 'Quotation Document'.
4. Quotation shall be completed properly, duly signed-dated each page by the authorized signatory and submitted by the date to the office as specified in **Para 6** below.
5. No Securities such as Quotation Security (i.e. the traditionally termed Earnest Money, Tender Security) and Performance Security shall be required for submission of the Quotation and delivery of the Goods (if awarded) respectively.
6. Quotation in a sealed envelope or by fax or through electronic mail shall be submitted to the office of the undersigned on or before **13 May 2025 at 3.00 p.m.** The envelope containing the Quotation must be clearly marked “ Strengthening the Capacity of Weather and Climate Services- শীর্ষক প্রকল্পের মনিহারি দ্ব্যাদি সংগ্রহকরণ ” and DO NOT OPEN before **13 May 2025 at 3.15 p.m.** Quotations received later than the time specified herein shall not be accepted.
7. Quotations received by fax or through electronic mail shall be sealed-enveloped by the Procuring Entity duly marked as stated in **Para 6** above and, all Quotations thus received shall be sent to the Evaluation Committee for evaluation, without opening, by the same date of closing the Quotation.
8. The Procuring Entity may extend the deadline for submission of Quotations on justifiably acceptable grounds duly recorded subject to threshold of ten (10) days pursuant to Rule 71 (4) of the Public Procurement Rules, 2008.
9. All Quotations must be valid for a period of at least **30 (Thirty) days** from the closing date of the Quotation.
10. No public opening of Quotations received by the closing date shall be held.
11. Quotationer's rates or prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law, if the Contract is awarded.
12. Rates shall be quoted and, subsequent payments under this Contract shall be made in Taka currency. The price offered by the Quotationer, if accepted shall remain fixed for the duration of the Contract.
13. Quotationer shall have legal capacity to enter into Contract. Quotationer, in support of its qualification shall be required to submit certified photocopies of latest documents related to valid **Trade License, Tax Identification Number (TIN), VAT Registration Number and Financial Solvency Certificate** from any scheduled Bank: without which the Quotation may be considered non-responsive.

14. Quotations shall be evaluated based on information and documents submitted with the Quotations, by the Evaluation Committee and, at least three (3) responsive Quotations will be required to determine the lowest evaluated responsive Quotations for award of the Contract.
15. In case of anomalies between unit rates or prices and the total amount quoted, the unit rates or prices shall prevail. In case of discrepancy between words and figures the former will govern. Quotationer shall remain bound to accept the arithmetic corrections made by the Evaluation Committee.
16. The supply of Goods and related services shall be completed within **05 (Five) days** from the date of issuing the Purchase Order.
17. The Purchase Order that constitutes the Contract binding upon the Supplier and the Procuring Entity shall be issued within **07(Seven) days** of receipt of approval from the Approving Authority.
18. The Procuring Entity reserves the right to reject all the Quotations or annul the procurement proceedings.


06/08/20

Mohammad Sazzad Hossain
Senior Communication Engineer &
Project Director
"Strengthening the Capacity of Weather
And Climate Services"
Bangladesh Meteorological Department

(Signature of the official inviting Quotation)

Name: Mohammad Sazzad Hossain

Designation: Project Director

Date:

Address: Bangladesh Meteorological Department (BMD),

Abhawa Bhaban, E-24, Agargaon, Dhaka-1207

Phone No: +880241025716; E-mail: info@bmd.gov.bd

Distribution:

1. BMD Website
2. Notice Board, Abhawa Bhaban, Meteorological Head Quarter, Agargaon, Dhaka-1207.
3. Notice Board, SWC, Meteorological Head Quarter, Agargaon, Dhaka-1207.
4. Office File.